

ST BART'S



*Everybody needs a place.
We invite you to make this place yours.*

St. Bart's is a celebrated Manhattan landmark, home to a historic Episcopal congregation and a beacon of faith and inclusiveness for people of all faiths. Here is a place that is ancient and new, and what we do is often based on really ancient patterns—worship and music; loving service to the poor, the hurting, the lonely; working for justice and peace; lively, fearless education and formation of minds and souls. And that faith is also completely contemporary, engaged in the culture and the needs of the moment.

Our mission is to comfort, challenge and inspire a growing community of people in search of meaning and hope in their lives.

We embrace a performing arts venue, an active social service center, a pre-school, athletic facility, and a popular restaurant.

JOB TITLE: Maintenance Worker

REPORTS TO: Director

SALARY: \$15 - \$17 per hour

POSITION OVERVIEW:

The Maintenance Worker provides varied custodial and maintenance tasks.

Responsibilities:

- Under direction from immediate supervisor, completes projects and work orders efficiently
- Maintain the overall condition of the building and grounds
- Perform outside custodial duties such as snow removal
- Arrange furniture and equipment for special events
- Clean, mop and dust rooms, hallways, restrooms, locker rooms, offices, stairways and windows; empty wastebaskets
- Follow all applicable safety rules and procedures

- Respond to emergency maintenance requests as required
- Other duties as assigned

Qualifications:

- High School Diploma or GED required, previous housekeeping a plus
- Ability to work independently, self-motivated, prioritizes with careful attention to detail
- Ability to follow directions and seek direction from supervisor and colleagues as needed
- Ability to apply common sense understanding to carry out detailed but uninvolved oral or written instructions
- Ability to work well with others and handle conflicts diplomatically
- Ability of perform manual work that may include lifting 20-50 pounds, standing, walking and bending.